



DECISION

Reg. No.  
STYR 2022/137

Date 24 January 2022

Education Board

## Decision on exemptions from specific points in the List of Rights – Lund University Students' Rights and Responsibilities

### Background

The *List of Rights – Lund University Students' Rights and Responsibilities*, was approved by the Vice-Chancellor on 10 September 2020 and serves as a support for students, departments, faculties and students' unions to clarify what first and second-cycle students are entitled to and in certain cases also what responsibilities they have. The List of Rights entered into force on 18 January 2021.

According to point 8.3 of the List of Rights, exemptions from the List of Rights may be granted by the chair of the university-wide Education Board following a request from a faculty board.

### Request for exemption

The Dean of the Faculty of Science has decided, following a consultation with the faculty's presiding committee and the Faculty of Science Students' Union, to make a request for exemption from the following points in the List of Rights:

**List of Rights 2.3:** When credits and grades are available, the department has an obligation to promptly – at the latest 15 working days after the exam – document the information in the student register (Ladok). Reporting is to be carried out no later than 10 working days before a re-sit. In the case of a grade review, the student concerned is to be informed about all material of importance to the decision and be

given the opportunity within a set period to make a statement about the material before the decision regarding a change is taken, in accordance with section 25 of the Administrative Procedure Act (2017:900). Changes to grades are to be carried out in accordance with chapter 6, section 23–24 of the Higher Education Ordinance. If exam results are altered, the student concerned must be informed.

The Faculty of Science requests an exemption from this point based on the following: the faculty always strives to document credits and grades promptly, but for the few courses with more than 200 participants, this is very time-consuming. The faculty therefore requests that credits and grades be documented in the study register (Ladok) no later than 22 working days after the examination for courses with more than 200 students.

**List of Rights 3.9:** The University is responsible for ensuring that teaching is not timetabled on Saturdays, Sundays and public holidays in the Swedish calendar or after 18:00 unless the course was advertised during the application period as an online or evening course. Teaching may be timetabled on Saturdays, Sundays and public holidays in the Swedish calendar, or after 18:00, if the teaching is conducted at places that are only accessible on these days or after 18:00, such as at museums and on excursions.

The Faculty of Science requests the possibility to schedule laboratory sessions, study visits, excursions and field courses during weekends and in the evenings in cases where it is not possible for practical reasons to carry out or complete these course components during the day. Students will receive days with no scheduled teaching just before or after teaching that is scheduled for an evening or weekend. The timetable will be adjusted so that the total number of hours corresponds to the announced pace of the course, while allowing for student recovery and an even workload throughout. Students who cannot attend course components scheduled for evenings or weekends will be offered alternatives.

Decisions on scheduling during weekends and evenings shall be made by the faculty board, study programmes board or equivalent, after consultation with the relevant student council. Scheduling for evenings and weekends shall be put in the timetable one month before the relevant course starts, at the latest.

**List of Rights 5.1:** The University is responsible for ensuring that for every course/module the following are organised in addition to the regular exam:

- re-sit five to seven weeks after the regular exam and
- one further exam session for courses completed in the past academic year (catch-up exam).

The Faculty of Science requests an exemption from this point based on the following:

- 1) The courses and study programmes at the Faculty of Science normally follow the period structure recommended at the University, with four periods of 7.5 credits per semester. Studies are normally undertaken full-time or part-time. This means that one or two regular exams are scheduled at the end of the semester. Pursuant to point 5.1 of the List of Rights, re-sits should be scheduled five to seven weeks after the last regular exam. The List of Rights also states in point 3.11 that the University is responsible for ensuring that exams and compulsory components are not to be timetabled later than one week after the end of the spring semester or earlier than three weeks before the start of the autumn semester. For courses with regular exams scheduled for the end of the spring semester, it is impossible to fulfil both points. It has long been the practice of the faculty, in agreement with the students concerned, to postpone the re-sit for the last regular exam of the spring semester until the catch-up period at the end of August. In order to allow two re-sits within one year after the regular exam, an additional re-sit is scheduled later in the

autumn semester.

The Faculty of Science requests permission to postpone the re-sit for the last regular exam of the spring semester until the catch-up period at the end of August. This requires an additional exam to be held later in the autumn semester.

Decisions on re-sits after the last regular exam of the spring semester shall be made by the faculty board, study programmes board or equivalent, after consultation with the relevant student council. Scheduling of re-sits should be put in the timetable one month before the relevant course starts, at the latest.

- 2) Several of the courses given by the faculty, especially in chemistry, physics and mathematics, are taught jointly with the Faculty of Engineering (LTH). This ensures a broader range of elective courses, especially those given in the second cycle, which is appreciated by students. Most of these courses are run by LTH and therefore follow their timetables for regular exams and re-sits (Exemptions from specific points in the Light of Rights STYR 2020/1689). In order to support students in the planning of their studies, information about the courses concerned should be presented clearly in all application information.

The Faculty of Science therefore requests that for courses taught jointly with LTH, it be possible to organise exams in accordance with LTH's timetable for exams and re-sits.

- 3) The Medical Physics programme is the only professional programme at the faculty and the only one with a completely fixed course of study. Twelve students are admitted every year and the courses included have a very high proportion of scheduled teaching sessions. If re-sits were to be scheduled within the recommended period, five to seven weeks after the regular exam, they would clash with teaching in a subsequent

course. For courses that stretch over a full academic year (of which there are two on the Medical Physics programme), the department has full control over the timetable for the whole year, and therefore is able to arrange an extra re-sit week in January with no teaching sessions scheduled for that week. In this way, it is possible to avoid timetable clashes.

For courses in the Medical Physics programme that span a full academic year, the faculty requests an exemption from the requirement for re-sits to be scheduled five to seven weeks after the regular exam, in favour of a dedicated re-sit period in January, when no other teaching sessions are timetabled. This makes it possible to fulfil the fundamental requirement of providing three examination periods per year in a way that avoids clashes with timetabled teaching sessions.

**List of Rights 6.2:** The University is responsible for ensuring that at least one supervisor for academic papers is employed on the teaching staff at Lund University.

The Medical Physics programme is given in close collaboration with the healthcare system and its staff, who participate in the faculty's research and teaching. In order to ensure there are enough supervisors for the programme's degree projects, it is essential that these people, often qualified medical physicists, are able to supervise students by themselves. The faculty therefore requests an exemption from this point.

## Decision

The chair of the Education Board has decided to grant the Faculty of Science an exemption from the points above in the List of Rights – Lund University Students' Rights and Responsibilities as specified above.

The decision on this matter was taken by the undersigned chair of the Education Board following a consultation with a representative from

Lund University Students' Unions (LUS) and a presentation by coordinator Hanna Björklund, Student Affairs.

Lena Eskilsson